# Executive Committee Meeting

5:30 PM – Thursday, July 23, 2026
ADVOCAP Prairie View School
W911 State Hwy 44, Markesan, WI 53946

**Present:**
Connie Anderson, Michael Will, Tami Christian, Shawn Ross, Joe Gonyo, Jay Myrechuck, Gayle Demler, Paulette Feld

**Absent/Excused:**
Daniel Viau

**Staff:**
Tony Beregszazi, Tanya Marcoe, CJ Bruden

**Call to Order:**
*The meeting was called to order at 5:01pm by President Connie Anderson. A quorum of 8/9 was present.*

**Review and Approval of Agenda:**
*A motion was made by Jay Myrechuck, with a second by Shawn Ross, to approve the agenda as presented. Motion carried.*

**Review and Approval Minutes of May 28, 2026, Executive Committee Meeting:**
*A motion was made by Michael Will, with a second by Paulette Feld, to approve the meeting minutes for May 28, 2026, executive committee meeting as presented. Motion carried.*

**Review and Approval of ADVOCAP Committee Manual:**
Tanya presented the latest revisions to the ADVOCAP Committee Manual. She explained that grant applications of $50,000 or less that support existing programs will be administratively approved, while applications exceeding $50,000 will require review and approval by the Advocacy and Operations Committee. The $50,000 threshold aligns with Tanya's existing spending authority without prior Committee approval. A grant summary report will also be presented at Board meetings to keep members informed of the status of submitted grant applications.

*A motion was made by Paulette Feld, with a second by Michael Will, to approve the revisions to the ADVOCAP Committee Manual. Motion carried.*

**Review and Approval of Applications for Funds for Existing Programs and Services:**

a) **Review and Approval of Head Start Grant Applications - Office of Head Start Funding Application:**

Tony and Tanya presented the Office of Head Start funding application. Although the federal submission deadline is October 1, 2026, staff plan to complete the application before the August Committee meeting due to anticipated operational and administrative demands. The application covers the January 1 through December 31, 2027, funding period and provides up to $3,244,486, including $3,214,011 for program operations and $30,475 for training and technical assistance. The federally funded enrollment level is 202.

*A motion was made by Paulette Feld, with a second by Michael Will, to approve the ADOCAP Office of Head Start Funding Application for $3,244,486.*

**b) Review and Approval of Amounts to be requested from Counties for 2027 Funding:**

Tanya presented the county funding history for 2024 through 2026 and the recommended funding requests for 2027. The proposed requests are:

i) Fond du Lac County: $26,000
ii) Winnebago County: $47,000
iii) Green Lake County: $10,000

*A motion was made by Jay Myrechuck, with a second by Shawn Ross, to approve the recommended requests made to counties for 2027 funding.*

**Other Business/Announcements/Reports:**

Tanya Marcoe provided updates and reminders regarding the following:

a) Committee Meetings: August 27, 2026 - JP Coughlin Center, 625 E. County Road Y, Oshkosh, WI 54901
b) Board of Directors Meeting: September 24, 2026 – ADVOCAP FDL Office, 19 W 1st Street, Fond du Lac, WI 54935
c) Committee Meetings: October 22, 2026 – AVOCAP Berlin Office, 237 Broadway Street, Berlin, WI 54923

d) Connie reported that they had represented ADVOCAP at the Green Lake County farmers market on two occasions. She identified concerns regarding inconsistent public access to the Berlin office, the number of notices posted on the entrance, and limited visibility through the front window. Connie also found that many community members were unfamiliar with ADVOCAP. Overall, Connie considered the outreach worthwhile and successful. Tanya reported that ADVOCAP is exploring an expansion of the Opportunity Center model, which would provide a greater presence in Berlin. Additional staff are also expected to work from the Berlin office when Head Start transitions to a home-based model for the 2026–2027 school year.

e) Tanya reported that there is no current update regarding the future of the Prairie View property. She recommended waiting until the required governmental and Office

of Head Start approvals are received for the home-based model before asking the Board how it would like to proceed. The property has no mortgage or property-tax obligation, and its only current costs are related to maintenance. Therefore, there is no immediate need to sell the property.

f) Tanya reported that ADVOCAP is exploring an Opportunity Center-type model in all three counties. The agency is also considering transitioning from HUD's rapid rehousing model to a supportive-services model.

**Adjournment:**

*A motion was made by Tami Christian, with a second by Paulette Feld, to adjourn the meeting at 6:01pm. Motion carried.*