

Executive Committee Meeting
4:30 PM – Thursday, May 28, 2026
JP Coughlin Center – Room B
625 E County Rd Y | Oshkosh, WI 54901

Present:

Connie Anderson, Michael Will, Tami Christian, Shawn Ross, Joe Gonyo, Jay Myrechuck, Paulette Feld, Danielle Viau, Gayle Demler(5:20pm).

Absent/Excused:

None.

Staff:

Tanya Marcoe, Tony Beregszazi, Lisa Severson, Kelly Mauer, Kathy Doyle, Deb Shepro, Justin McArthur(5:20pm), April Mullins-Datko(5:31pm).

Call to Order:

The meeting was called to order at 4:32pm by President Connie Anderson. A quorum of 8/9 was present.

Review and Approval of Agenda:

One additional item was added to the agenda, item 6bii - Review and Approval of TBRA application.

A motion was made by Michael Will, with a second by Paulette Feld, to approve the agenda as modified. Motion carried.

Review and Approval of April 13, 2026, Executive Committee Meeting Minutes:

A motion was made by Jay Myrechuck, with a second by Tami Christian, to approve the meeting minutes for April 13, 2026, committee meeting as presented. Motion carried.

Review and Approval of Applications for Funds for Existing Programs and Services:

a) Review and Approval of Head Start Grant Applications:

i) Office of Head Start-Supplemental Funding Application:

Tony Beregszazi presented a request to resubmit ADVOCAP Head Start's Supplemental Funding Application to the Office of Head Start (OHS) for Program Year 2026. The Office of Head Start contacted ADVOCAP and requested that the previously submitted application be updated and resubmitted for funding consideration. The application requests \$49,000 in one-time supplemental funding to support staff training and professional development initiatives focused on trauma-informed practices, behavior management, classroom safety, and mental health support. If awarded, the funding would support participation in the Conscious Discipline Implementation Institute, UW Infant & Early Childhood Mental Health Capstone Certificate programs, and associated staff wages and fringe benefits during training participation. Committee members discussed

the benefits of continuing to strengthen staff capacity to support children and families experiencing trauma and challenging behaviors.

A motion was made by Paulette Feld, with a second by Michael Will, to approve the Office of Head Start-Supplemental Funding application. Motion carried.

ii) Greater West Bend Community Foundation:

Tony Beregszazi presented a grant opportunity identified by April Mullins-Datko through the Greater West Bend Community Foundation. The proposed grant would provide funding to support leadership development within ADVOCAP Head Start. The project focuses on Training and Technical Assistance activities designed to strengthen leadership capacity and enhance staff effectiveness in serving children and families. The application requests \$5,000 to support a CliftonStrengths-based leadership development program for approximately 20 program leaders, including assessments, coaching, and training in strengths-based leadership, trauma-informed supervision, staff coaching, and team development. Tony noted that the project would help strengthen overall staff capacity and improve service delivery.

A motion was made by Shawn Ross, with a second by Jay Myrechuck, to approve the Greater West Bend Community Foundation application. Motion carried.

iii) Evelyn S. & K.E. Barrett Foundation:

Tony Beregszazi presented a grant opportunity identified by Deb Shepro and approved for submission by April Mullins-Datko. ADVOCAP Head Start submitted a request for \$20,000 through the Evelyn S. & K.E. Barrett Foundation to support the Access & Opportunity Initiative for enrolled children and families. The proposed funding would provide direct support to families by addressing transportation barriers through gas vouchers, taxi services, and bus passes, as well as supporting educational field trips and limited emergency assistance for families experiencing hardships. Tony noted that the funding would help improve access to services, support consistent attendance, and provide educational opportunities for children and families.

A motion was made by Jay Myrechuck, with a second by Paulette Feld, to approve the Evelyn S. & K.E. Barrett Foundation application. Motion carried

iv) Michael & Susan Dell Foundation:

Tony Beregszazi presented a proposed grant application to the Michael & Susan Dell Foundation in the amount of \$20,000. The funding would support the implementation of an Integrated Early Childhood Mental Health and Classroom Stability Model within Head Start. Tony noted that while the grant is relatively modest in size, it would provide valuable supplemental funding for initiatives focused on mental health support, safe crisis management, leadership development, and classroom stability. The proposal includes staff training in Safe Crisis Management, enhanced mental health consultation services, and the development of systems to track behavioral incidents and classroom outcomes to support continuous improvement and increase program awareness of emerging needs.

A motion was made by Shawn Ross, with a second by Danielle Viau, to approve the Michael & Susan Dell Foundation application. Motion carried

b) Review and Approval of Homeless Prevention Grant Applications:

i) US Bank-Tenant Support Program:

Becky Heldt presented a funding opportunity through U.S. Bank to support ADVOCAP's Homeless Prevention Department and Tenant Support Program. Authorization is being sought to submit a Letter of Intent and, if invited, a full grant application. Becky explained that the funding would support case management and wraparound services for residents

of ADVOCAP affordable housing properties, helping individuals and families maintain housing stability and improve economic self-sufficiency. Services would include assessments, individualized planning, service coordination, and ongoing support. If invited to apply, ADVOCAP will request up to \$150,000 in funding.

A motion was made by Jay Myrechuck, with a second by Paulette Feld, to approve the US Bank-Tenant Support Program application. Motion carried.

ii) TBRA Application:

Becky Heldt presented a request for authorization to apply for HOME Tenant-Based Rental Assistance (TBRA) funding through the Wisconsin Division of Energy, Housing and Community Resources (DEHCR). The proposed two-year grant, covering July 1, 2026 through June 30, 2028, would provide rental assistance and related housing supports for low-income households experiencing housing instability. Becky explained that the program assists participants with rent, security deposits, and other housing-related expenses while also providing case management and supportive services designed to promote long-term housing stability. ADVOCAP is seeking \$666,667 in funding and aims to expand its capacity to serve additional households through the program.

A motion was made by Michael Will, with a second by Tami Christian, to approve the TBRA application. Motion carried.

c) Review and Approval of Business Development Grant Applications:

i) Wisconsin Dept. of Children and Families-Skills Enhancement Program:

Kathy Doyle presented a funding request through the Wisconsin Department of Children and Families (DCF) to support ADVOCAP's Skills Enhancement Program. The program assists individuals in obtaining education, training, and supportive services needed to secure higher-paying and more stable employment. Kathy explained that the funding helps address barriers such as tuition, books, childcare, and transportation while providing participants with individualized support and career planning. ADVOCAP is seeking funding at a level comparable to previous years, with an anticipated request of approximately \$25,833. The funding serves as supplemental support for the Skills Enhancement Program and its workforce development efforts.

A motion was made by Jay Myrechuck, with a second by Paulette Feld, to approve the Wisconsin Dept. of Children and Families-Skills Enhancement Program application. Motion carried.

Discussion regarding current HUD funding:

Tanya Marcoe and Becky Heldt provided an overview of ADVOCAP's current HUD-funded programs and discussed concerns regarding ongoing compliance and program sustainability. ADVOCAP currently administers approximately \$660,000 in HUD funding, including roughly \$200,000 designated for rental assistance. Staff reported ongoing challenges in securing and documenting the required matching funds, creating compliance concerns that have persisted for several years. Tanya noted that these challenges date back to her tenure as Finance Director and expressed concern that the program structure places ADVOCAP at risk of non-compliance.

Additional concerns were discussed regarding increasing HUD requirements, administrative burdens, and programmatic changes that are not well aligned with ADVOCAP's mission and organizational capacity. Becky noted that spending restrictions and compliance requirements make administration of the funding difficult. Staff also discussed HUD's movement toward a

transitional housing model that would require ADVOCAP to assume landlord responsibilities and additional monitoring requirements for program participants.

To address these concerns, staff are exploring transitioning rental assistance currently funded through HUD to the HOME Tenant-Based Rental Assistance (TBRA) program. This change would not reduce services to current clients but would streamline program administration and reduce compliance challenges. Staff noted that a similar transition has been successfully implemented with smaller HUD-funded programs in the past. Due to ongoing match and compliance concerns, ADVOCAP is considering not renewing the second portion of the current HUD contract. The Executive Committee expressed support for further exploration of this approach, pending future funding decisions and TBRA award outcomes.

Other Business/Announcements/Reports:

Tanya Marcoe provided updates and reminders regarding the following:

- a) Committee Meetings: June 25, 2026 – ADVOCAP Fond du Lac Office, 19 W 1st Street, Fond du Lac, WI, 54935
- b) Board Meeting: July 23, 2026- ADVOCAP Prairie View Center, W911 State Highway 44, Markesan, WI 53946
- c) Committee Meetings: August 27, 2026-JP Coughlin Center, 625 E. County Road Y, Oshkosh, WI 54901
- d) Tanya Marcoe reported that Gary Will has submitted his resignation from the Board of Directors to spend more time with his family. It was announced that former board member Tom Dornbrook has agreed to return to the Board and will fill the vacancy created by Gary's resignation.

Adjournment:

A motion was made by Paulette Feld, with a second by Jay Myrechuck, to adjourn the meeting at 5:35pm. Motion carried.