



**PLANNING & PROGRAM DEVELOPMENT COMMITTEE MEETING**

7:00 PM Thursday, February 14, 2024  
JP Coughlin Center – Room A  
625 E. County Rd Y | Oshkosh, WI 54901

**MEETING MINUTES**

**PRESENT**

Donna Blend, Connie Anderson, Mike Will, Joyann Repp

**ABSENT / EXCUSED**

Bob Johnson, Ken Bates, Paulette Feld

**STAFF**

Tanya Marcoe, Tony Beregszazi, Pam Ziegler

**CALL TO ORDER**

The meeting was called to order at 7:18 PM by Chair, Donna Blend. A quorum of 5/7 was present.

**REVIEW AND APPROVAL OF AGENDA**

*A motion was made by Connie Anderson with a second by Mike Will to approve the agenda as presented. Motion carried.*

**REVIEW AND APPROVAL OF NOVEMBER 9, 2023, MEETING MINUTES**

*A motion was made by Mike Will with a second by Connie Anderson to approve the meeting minutes Of November 9, 2023, meeting minutes as presented. Motion carried.*

**UPDATE REGARDING PROGRESS OF 2024 ANNUAL PLAN**

Tanya Marcoe provided the Committee with an update on our 2024 Annual Plan and who is in charge of doing the different tasks to ensure that we stay on track with our Annual Plan.

**PROGRESS REPORT ON CHILDCARE INCUBATOR-ARCHITECTURAL DESIGN**

Tanya Marcoe presented the Committee with an architectural design of what the Childcare Incubator would look like once we get the building fully funded. Tanya informed the Committee that she has had many different meetings with our Senators and Representatives about this project that ADVOCAP is undertaking, and everyone is really excited to be part of this groundbreaking project. She has emailed Gov. Evers and Tammy Baldwin to see if they would be willing to put \$500,000 each towards this project. She would also like to request \$500,000 from the county, and \$500,000 from corporations in order to pay for the building in full.

**NEW GRANT OPPORTUNITIES**

- a) Childcare Incubator—City of Oshkosh ARPA Funds: ADVOCAP would like to apply for the ARPA grant through the City of Oshkosh in the amount of \$500,000 to help fund the building of our Childcare Incubator Program.



*A motion was made by Connie Anderson with a second by Sr. Joyann Repp to approve applying for the ARPA funds in the amount of \$500,000 as presented. Motion carried.*

- b) Childcare Incubator—Oshkosh Area Community Foundation: ADVOCAP would like to apply to the Oshkosh Area Community Foundation for the Community Impact grant for up to \$20,000 that would go towards ADVOCAP's newest project the Childcare Incubator Program.

*A motion was made by Connie Anderson with a second by Mike Will to approve applying to the Oshkosh Area Community Foundation for the Community Impact grant for up to \$20,000 as presented. Motion carried.*

- c) Homeless Prevention—Division of Energy, Housing and Community Services (HOME-ARP): ADVOCAP would like to apply to the United States Department of Housing and Urban Development for the HOME-American Rescue Plan for the minimum amount of \$50,000 or more. This grant would allow us to help those on the verge of homelessness.

*A motion was made by Connie Anderson with a second by Sr. Joyann Repp to approve applying to the United States Department of Housing and Urban Development for the HOME-American Rescue Plan for the minimum amount of \$50,000 or more as presented. Motion carried.*

#### **OTHER BUSINESS/ANNOUNCEMENTS/REPORTS**

Tanya Marcoe informed the Committee that ADVOCAP has a Spring All-Staff meeting coming up on March 22, 2024, in Oshkosh at La Sures from 8am-12:15pm.

#### **Upcoming meetings are as follows:**

- a) Board Meeting, March 7, 2024, at the Fond du Lac Office. Tanya informed the Committee that we will have speaker Chad Dull at this meeting speaking on poverty informed practices.
- b) Committee Meetings, April 18, 2024, in Oshkosh

#### **ADJOURNMENT**

*A motion was made by Connie Anderson with a second by Mike Will to adjourn the meeting at 8:02pm. Motion carried.*

Minutes By: Pam Ziegler