

EXECUTIVE COMMITTEE MEETING

4:30 PM Thursday, March 7, 2023
ADVOCAP FDL Office- Activity Room
19 W. 1st St., Fond du Lac, WI 54935

MEETING MINUTES

PRESENT

Connie Anderson, Gayle Demler, Joe Gonyo, Shawn Ross, Michael Will, Sister Joyann Repp, Danielle Viau, Jay Myrechuck

ABSENT/EXCUSED

Paulette Feld

STAFF

Tanya Marcoe, Tony Bereszgazi, April Mullins-Datko, Pam Ziegler

CALL TO ORDER

The meeting was called to order at 4:31 PM by President, Connie Anderson. A quorum of 8/9 was present.

AGENDA

Tanya Marcoe requested the addition of reviewing and approving board seats as agenda item 7a, and the Head Start Change in Scope as item 7b.

A motion was made by Jay Myrechuck with a second by Shawn Ross to approve the agenda with the addition of reviewing and approving board seats and the Head Start Change in Scope as presented. Motion carried.

MINUTES APPROVAL FOR September 14, 2023

A motion was made by Mike Will with a second by Jay Myrechuck to approve the October 19, 2023, Executive meeting minutes as presented. Motion carried.

REVIEW AND APPROVAL OF NEW COMMUNITY BOARD MEMBER IN WINNEBAGO COUNTY

Tanya Marcoe presented Tonya Hitz biography to the Committee for their review and approval of her joining the ADVOCAP Board of Directors and would fill the vacancy that we have for a Winnebago County Business Interest.

A motion was made by Jay Myrechuck with a second by Gayle Demler to approve Tonya Hitz as a member of ADVOCAPs Board of Directors as presented. Motion Carried.

REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR'S AUTHORIZATION TO SUBMIT OFFER FOR BUILDING PURCHASE

Tanya Marcoe presented to the Committee an opportunity to purchase a housing unit located at 2501 Harrison Street in Oshkosh that use to be an Assisted Living complex. It has eight bedrooms, two bathrooms, laundry room, an open concept living room and kitchen, a large office, parking lot, and outdoor green space. ADVOCAP would use this property as single room occupancy for low-income individuals. The asking price for this property

is \$395,000 and management would like the authorization to submit an offer not to exceed \$395,000. ADVOCAP would also like to submit a grant to purchase this building.

A motion was made by Gayle Demler with a second by Danielle Viau to approve submitting an offer not to exceed \$395,000 to purchase the housing unit as presented. Motion carried.

AUTHORIZATION TO SUBMIT GRANT REQUEST FOR PURCHASE, REHABILITATION AND RENTAL ASSISTANCE FOR SINGLE ROOM OCCUPANCY

Tanya Marcoe informed the Committee that she would like the authorization to submit a grant to purchase the property located at 2501 Harrison St. in Oshkosh.

A motion was made by Jay Myrechuck with a second by Shawn Ross to approve applying for a grant to purchase the building at 2501 Harrison St. in Oshkosh as presented. Motion carried.

SELECTION OF RECIPIENTS FOR ADVOCAP'S ANNUAL AWARDS

Tanya Marcoe presented to the Committee nominations for ADVOCAP's annual awards which includes three community awards, three volunteer awards, and one self-sufficiency award.

The Committee voted on the nominations, and the following are our award winners:

- Community Award winners
 - Church of Peace- Fond du Lac County
 - Legal Action Services of Wisconsin- Winnebago County
 - Bargain Shop, Inc.- Green Lake County
- Volunteer Award Winners are:
 - Harriet Edwards- Fond du Lac County
 - Mike Dodson- Winnebago County
 - John Talbot- Green Lake County
- Self-Sufficiency award winner is:
 - Wagiha Sughayer

REVIEW AND APPROVAL OF BOARD SEATS

Tanya Marcoe presented to the Committee our current Board of Directors list and their Interests. We currently have an Interest as Project Power in Winnebago County and would like to change it to the Tiny Homes Village because Project Power is no longer around. Additionally, we have an interest as Head Start in Green Lake County that has been a challenge to fill and would like to change the interest to one of the following HUD housing project, Boys and Girls Club, or the Family Resource Center in order to fill the current opening on our Board of Directors.

A motion was made by Connie Anderson with a second by Jay Myrechuck to approve changing the interest to the Tiny Homes Village and the other interest to be either the HUD housing project, Boys and Girls Club, or the Family Resource Center as presented. Motion carried.

HEAD START CHANGE OF SCOPE

April Mullins-Datko presented to the Committee the Head Start Change of Scope. Traditionally our enrollment was slotted for 257 participants with 15 of those slots being funded by the State and 242 slots are funded Federally. The State funds are used for our program aids due to the needs of the children we serve, and the 242 Federally funded slots is our target for enrolled children, so ADVOCAP would like to amend our enrollment from 257 slots to 242 slots due to only being funded for 242 slots, and this would put our enrollment rate at 97%.



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A motion was made by Jay Myrechuck with a second by Gayle Demler to approve the Head Start Change in Scope from 257 to 242 as presented. Motion carried.

OTHER BUSINESS / ANNOUNCEMENTS

- a) Committee Meetings April 18, 2024, at the ADVOCAP Office in Oshkosh.
- b) Board meeting, and Executive Committee meeting May 2, 2024, at the ADVOCAP Office in Fond du Lac.
- c) ADVOCAPs Annual Meeting May 16, 2024, at the Heidel House Hotel & Conference Center, located at 653 Illinois Ave., Green Lake, WI 54941, from 5:00pm until 8:00pm

ADJOURNMENT

A motion was made by Mike Will with a second by Jay Myrechuck to adjourn the meeting 5:50 PM. Motion carried.

Minutes By: Pam Ziegler