



BOARD OF DIRECTORS MEETING
6:00 PM Thursday, September 14, 2023
ADVOCAP Head Start
W911 State Highway 44, Markesan, WI 54923

MEETING MINUTES

PRESENT

Connie Anderson, S Joyann Repp, Danielle Viau, Don Nussbaum, Gary Will, Donna Blend, Joe Gonyo, Shawn Ross, Michael Will, Raina Lyman, Gayle Demler, Christina Sipple, Ken Bates, Shanah Zastera

ABSENT/EXCUSED

Bob Johnson, Darlene Bilstad, Brian Hamill, Deb Neet, Jay Myrechuck, Tammi Christian, Mary Fleischman, Paulette Feld,

STAFF

Tony Beregszazi, Kathy Doyle, Jason Vander Velden, Kelly Mauer, Dawn Paterson, Pam Ziegler

CALL TO ORDER

The meeting was called to order at 6:10 PM by President, Connie Anderson. A quorum of 14/22 was present.

REVIEW AND APPROVAL OF AGENDA

A motion was made by Donna Blend with a second by Christina Sipple to approve the agenda as presented. Motion carried.

REVIEW AND APPROVAL OF JULY 13, 2023, BOARD MEETING MINUTES

A motion was made by Gayle Demler with a second by Mike Will to approve the July 13, 2023, Board Meeting minutes as presented. Motion carried.

REVIEW AND APPROVAL OF ACTIONS BY COMMITTEES

Tony Beregszazi presented to the Board a summary of the Actions by Committees for their review and approval.

Tony informed the Board that the Executive Committee had met 9/14/23 and that they had approved applying for the 2024 Head Start Federal Base Grant in the amount of \$3,150,877. Approved looking into renovating the Fond du Lac building for the Childcare Incubator Program in the amount of up to \$10,000 to see if it is possible. The Executive Committee approved ADVOCAPs 2024 contract with the Compass Group USA Inc., and they also approved the dissolution of Community Opportunity Enterprises Inc.

A motion was by Gary Will with a second by Donna Blend to approve the Actions of the Committees as presented. Mike Will abstained. Motion Carried.

BUSINESS & WORKFORCE DEVELOPMENT DEPARTMENT PRESENTATION BY KATHY DOYLE

Kathy Doyle presented a PowerPoint to the Board that provides an overview of the Business and Workforce Development Department. The programs that are offered through this department include the Business Development program, the GED program, the Skills program, the Work and Wheels program, and currently working on the Childcare Incubator program.



The Business Development program helps people start or grow businesses, buy or sell a business, and obtain loans and financing. They help the client with financial data/start-up costs, creating a financial plan, marketing plan, business licenses, permits, financing, and launching the business.

The GED program assists individuals to receive their GED and the opportunity to obtain better paying jobs. They provide training materials and books as well as testing materials. They help clients with writing a resume, job leads, and one-on-one coaching when necessary.

The Skills program provides opportunities for working adults to increase their income by building skills through education. They help with education related expenses, tuition, up to \$900.00 per semester, books, and miscellaneous fees. They provide reimbursement for training related transportation costs, and assistance with childcare costs while attending classes. They also offer a Nursing Skills program that provides adults whose income is 80% CMI with \$20,000 for tuition and fees, \$5,000 for childcare, supplies, and transportation, and they must complete their education by 2025.

The Work and Wheels program helps low-income clients with transportation needs such as a vehicle purchase loan, a vehicle repair loan, and vehicle repair grants. They also provide funds for fines so that clients can get their license back.

OTHER BUSINESS / ANNOUNCEMENTS

- a) Committee Meetings October 5, 2023, at the JP Coughlin Center in Oshkosh
- b) Board Meeting October 19, 2023, in Fond du Lac

ADJOURNMENT

A motion was made by Gary Will with a second by Donna Blend to adjourn the meeting at 7:07 PM. Motion carried.

Minutes By: Pam Ziegler