



Weatherization Dept
Weatherization Specialist
Full Time

ADVOVAP, Inc., is a recognized leader in anti-poverty and self sufficiency programming. We are a private, nonprofit agency committed to creating opportunities for people and communities to reduce poverty.

Primary responsibilities are ensuring satisfactory completion of assigned tasks and upholding the quality and safety standards set forth by the Agency.

Candidates must demonstrate the ability to interact professionally with customers and co-workers in a service industry.

Responsibilities Include:

- Maintain a positive and safe working environment
- Manage the efficient use and proper disposal of materials
- Ensure job sites are clean and orderly at all times
- Organize and maintain inventory items, tools, equipment and vehicles
- Use of effective and efficient work practices
- Follow daily direction from job site supervisor

Job Requirements:

- Excellent customer service
- Valid driver's license with clean driving record
- Pass a Background/Drug Screen
- Basic construction or building maintenance knowledge preferred

Physical Demands:

- Stand; occasionally walk on uneven ground; bend; squat and twist; reach with hands and arms above and below shoulder level; climb or balance and stoop, kneel, crouch, or crawl
- Work under such conditions as confined spaces, strong and unpleasant odors, exposure to dust, toxic substances and/or chemical irritants (within legal exposure limits), extreme heat or cold
- Work at a height of 15 to 20 feet above the ground
- Infrequently lift and/or move up to 75 pounds
- Climb in, out, and up to assigned vehicles and equipment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Full time position with a 40 hour per week schedule. Minimum pay of \$15.72/hr. Benefits offered include: health, dental, life, STD, vacation, sick and holiday pay, 401k option

Women, minorities, and those with disabilities are encouraged to apply.

Please submit resumes with cover letter to:
Human Resources, ADVOCAP, Inc.,
PO Box 1108, Fond du Lac, WI 54936-1108 OR
FAX 920-922-7214 OR Email <hr@advocap.org>

Responses received by **12/15/18** will receive preference.