



Volunteer Services Community Outreach Specialist Part Time

If you have the ability to build rapport with people and want to make a difference in your community this opportunity is for you! This excellent part time opportunity includes paid vacation, sick and holiday pay plus the ability to make 401K deferrals.

We are looking for an enthusiastic Volunteer Services Community Outreach Specialist to help us with our overall volunteer recruitment & community outreach efforts. We are searching for someone who is friendly, outgoing, and charismatic. Someone who is not afraid to strike up conversations with strangers or speak in front of groups.

ADVOCAP Volunteer Services manages a variety of volunteer programs which help local non-profit agencies to further their mission while providing fun and rewarding volunteer opportunities to individuals over age 55.

This Community Outreach Specialist will travel/work in Winnebago, Green Lake and Fond du Lac Counties to develop and implement a community outreach plan geared toward recruiting volunteers over age 55. This position will also engage and educate the covered communities about ADVOCAP Volunteer Services.

We want applicants who possess a knowledge and understanding of older adults, particularly volunteers over age 55. Applicants who have ability to use computers and related technology efficiently would be preferred. A portion of time may be spent maintaining social media sites and creating outreach materials.

This position is part time, up to 20 hrs/wk, flexible. Home office located in Oshkosh. Minimum pay is \$17.29/hr.

Resumes with cover letters received by 4/27/18 will be given preference. Send to: ADVOCAP Inc., Human Resources, PO Box 1108, Fond du Lac, WI 54936-1108 or FAX: 920-922-7214 or Email hr@advocap.org

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