



PLANNING & PROGRAM DEVELOPMENT COMMITTEE MEETING

7:00 PM January 17, 2019

Oshkosh Office

2929 Harrison St.

Oshkosh, WI

MEETING MINUTES

PRESENT: Connie Anderson, Donna Blend, Cora Erives, Paulette Feld, Sister Joyann Repp

**ABSENT/
EXCUSED:** Joe Gonyo, Bob Johnson, Charlie Wielgosh

STAFF/GUEST: Tony Beregszazi, Michael Bonertz, Hillary Gunther, Samantha Mueller

CALL TO ORDER: The meeting was called to order by Chair Donna Blend at 7:07 pm.

ROLL CALL: Roll call was taken and a quorum of 5/8 was present.

**AGENDA
APPROVAL:** A motion was made by Sister Joyann Repp with a second by Paulette Feld to approve the agenda as presented.

MOTION CARRIED

**MINUTES
APPROVAL:** A motion was made by Connie Anderson with a second by Paulette Feld to accept the November 15, 2018 minutes as presented.

MOTION CARRIED

REVIEW AND APPROVAL OF 2018 GOALS AND RESULTS:
Tony Beregszazi presented the 2018 Goals & Results.

A motion was made by Connie Anderson with a second by Sister Joyann Repp to approve the 2018 Goals and Results as presented.

MOTION CARRIED

DISCUSSION OF PROCESS AND TIMETABLE FOR NEEDS ASSESSMENT AND STRATEGIC PLAN:

Mike Bonertz led a discussion regarding the upcoming Needs Assessment process. The needs assessment will consist of a survey of low income people, a survey of other providers of services in our area, and a survey of the available data from our area. The low income survey sample size will include 500 low income individuals we serve as well as 500 low income individuals we do not serve. The Strategic Plan will be put together once we have the results of the Needs Assessment.

A motion was made by Connie Anderson with a second by Paulette Feld to accept the process as presented.

MOTION CARRIED

OTHER BUSINESS/ANNOUNCEMENTS/REPORTS:

Sister Joyann Repp was thanked for refunding the Funds for Fines in the amount of \$4,000.

A discussion took place about the Government shutdown.

ADJOURNMENT: A motion was made by Connie Anderson with a second by Cora Erives to adjourn the meeting at 8:12 pm.

MINUTES BY: Created by Lea Possehl, Executive Administrative Assistant
Taken by Connie Anderson, Board President