



## Community Services Specialist

The Community Services Specialist position is to help Fond du Lac County residents become more self sufficient. Will assist individuals and families in poverty to address immediate needs and to establish and implement a plan for self sufficiency. Will document needs, plans, services provided and outcomes achieved for persons with whom they work. Will identify gaps in community services offered.

Successful applicants will have education or experience equivalent to a bachelor's degree in human services or a related field, basic word processing and data entry skills, and direct service experience with low income households. Working knowledge of Fond du Lac County service systems a plus.

This is a part-time (20 hours per week) position located in our Fond du Lac Office. Minimum pay is \$16.95/hr with vacation, sick, holiday pay & 401k. Resumes with cover letters received 8/31/17 will be given preference. Submit to ADVOCAP, Inc., Human Resources, PO Box 1108, Fond du Lac, WI 54936-1108. Fax (920) 922-7214. Email [hr@advocap.org](mailto:hr@advocap.org).

AA/EOE