



Community Services Specialist – Fond du Lac County Full Time Position

ADVOCAP, Inc., is a recognized leader in anti-poverty and self sufficiency programming. We are a private, nonprofit agency committed to creating opportunities for people and communities to reduce poverty.

Our Affordable Housing Department has an opening for a Community Services Specialist to help Fond du Lac County residents become more self sufficient.

The Community Services Specialist will assist individuals and families to address immediate needs; establish and implement a plan for self-sufficiency; document needs, plans, services provided and outcomes achieved for persons with whom they work; and identify gaps in community services offered.

Job Requirements:

- This position will have the equivalent of a bachelor's degree in education, training and experience in a human services field with at least two years of direct case work
- An understanding of poverty and the ability to be non-judgmental with those served
- Ability to develop positive, growth-directed relationships with individuals and families in poverty
- Knowledge of and experience in utilizing community resources to help people in need
- Reliable transportation and a valid driver's license
- Drug Screening and background check required

Starting wage is \$19.42 per hour. This full time position will have access to our full benefit package which includes: health, dental, vision, life, STD, vacation, sick and holiday pay, and Retirement/401k option.

Resumes and/or applications, with cover letters, submitted by 1/21/22 will receive primary consideration. Application materials will continue to be received until position is filled.

Send to: ADVOCAP Inc., Human Resources

PO Box 1108

Fond du Lac, WI 54936-1108

or email to hr@advocap.org or FAX: 920 922-7214

www.advocap.org
AA/EOE