



Shared Services
Systems Administrator
Full Time

ADVOCAP, Inc. is a recognized leader in anti-poverty and self-sufficiency programming. We are a private, nonprofit agency committed to creating opportunities for people and communities to reduce poverty.

Our Shared Services Department is seeking a full time Systems Administrator. This position will be based out of the Fond du Lac office, however, work can take place in Fond du Lac, Green Lake and Winnebago counties. The Systems Administrator will primarily use GNU/Linux operating systems. The successful applicant must have practical experience with the following: GNU/Linux desktops, virtualization, networking, and end-user support.

Responsibilities Include:

- Assist with administering desktops, networks, and servers
- Assist with troubleshooting/updating both hardware and software
- End-user training & support

Job Requirements:

- Excellent verbal and written communication skills
- High school diploma or equivalent
- Experience working with network/server management or support
- Up-to-date knowledge of new systems, information, software, and hardware
- Relevant IT certifications helpful but not required (A+, Network+, Security+, Linux+, CCNA, RHCSA/RHCE)
- Familiarity with any of the following software helpful but not required: LTSP, XFCE, Cyrus IMAP, SOGo, KVM, QEMU, Proxmox, pfSense, IPSEC/OpenVPN, LibreOffice, FreePBX
- Drug Screening and background check required

Minorities and those with disabilities are encouraged to apply. Starting wage is \$21.88 per hour. Benefits offered include: health, dental, vision, life, STD, vacation, sick and holiday pay, 401k option

Please submit resumes with cover letter to:
Human Resources, ADVOCAP, Inc.,
PO Box 1108, Fond du Lac, WI 54936-1108 OR
FAX 920-922-7214 OR Email <hr@advocap.org>
Responses received by **8/21/20** will receive preference.

<http://www.advocap.org/>

AA/EOE